



# कयर बोर्ड COIR BOARD

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, (भारत सरकार)  
Ministry of Micro, Small and Medium Enterprises,  
केन्द्रीय कयर अनुसंधान संस्थान  
CENTRAL COIR RESEARCH INSTITUTE

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सं/No  
CCRI/2017/SP/4/22

दि/ Date :  
19.06.2017

## QUOTATION NOTICE

Competitive quotation in sealed cover is invited for the Annual Maintenance of Air Conditioners installed in the offices at Coir Board Complex, Kalavoor for a period of one year. The sealed quotation should be superscribed "Quotation for the AMC for Air Conditioners at Coir Board Complex, Kalavoor"

Sl. No.	Description	Qty	Rate	Tax	Amount
1	a. Annual comprehensive maintenance of 1.5TR/2.0 TR window/split/cassette type air conditioner unit including periodical check up, replacement of all spares, top up of refrigerant gas, cleaning the filters servicing etc., complete as required for the smooth functioning of A/s units for a period of one year. (Following items are excluded from the scope of this work (1)Replacement of (a)compressor unit(b) condenser coil(c)evaporator coil(d)fan motors(e)body/shell of the AC unit.(2)Full gas charging) (details of machines list attached.)	54Nos.			
	b. Gas charging for window type/split/cassette type air conditioner 1.5TR/2.0 including vacuumising, purging, testing and commissioning etc., complete as required during the period of contract				
2	17 TR wall mounted ductable split air conditioner units	2 Nos.			

The quotation should reach the undersigned on or before 11.07.2017 at 3.00 PM and it will be opened on the same day at 3.30 PM in presence of bidders if any present. The Secretary, Coir Board reserves the right to accept or reject any quotation in full or partly without assigning any reason thereof. The terms and conditions governing the quotation are given overleaf.

  
DIRECTOR, RDTE

To

M/s.

## TERMS & CONDITIONS

1. The quotation should be submitted so as to reach this office on or before the date specified.
2. All the items used for AMC should be standard make/brand manufactured by reputed firms.
3. AMC should be carried out by engaging qualified and experienced technicians during the period prescribed at Board's office CCRI, Kalavoor, Alappuzha-688 522 as and when required.
4. In case the Quotationer fails to provide service (AMC) or fails to fulfill the conditions in any other manner refrain from effecting the service shall be liable to pay compensation to the Board for the loss or inconveniences caused thereby.
5. Failure to effect the service within the period stipulated in the work order will render the order liable to be cancelled without notice.
6. Failure to undertake the contract during the period as required will render them liable for removal from the list of suppliers considered for issuing quotation notice from this office.
7. The bill in duplicate together with a pre-stamped receipt should be furnished to this office for arranging payment.
8. The Secretary, Coir Board reserves the right to accept or reject any quotation without assigning any reasons, whatsoever.
9. Service tax and other levies applicable if any should be separately indicated in the quotation. This office does not have 'C' or 'D' form/TIN number.
10. AMC should be guaranteed for a minimum period of one year.
11. TDS at the admissible rate will be deducted.